



Financial and Cancellation Policy 6/06

Name _____

1. All Institute of Athletic Development services must be used within 12 months of date of application signing except for the following condition:

- If you (the client) become ill or injured and have been advised by your physician to temporarily discontinue training, we, the company, will freeze any remaining sessions, classes or workshops for a period of 6 months from the original expected contract termination date.
- You (the client) will be responsible to provide a certificate from your physician and complete a Form 1007 – Institute of Athletic Development Medical Freeze Option
- Payments are completed as scheduled per the contract

2. Institute of Athletic Development scheduled appointment cancellation policy:

- **If you (the client) miss a scheduled appointment or cancel with less than a 24-hour advanced notice, you will be charged the full amount for the original appointment.**
- You (the client) will be given a 24 hour notice if an emergency arises concerning the staff member in charge of your appointment

3. Institute of Athletic Development late arrival policy:

- All scheduled appointments, classes and assessments start and finish at the scheduled times.

Client's Signature _____ Date _____

Staff Signature _____ Date _____